

AGENDA

Meeting: YOUR HEALTH AND WELLBEING:
A SPECIAL MEETING OF THE BRADFORD ON AVON AREA BOARD

Place: St Margarets Hall, Bradford on Avon

Date: Wednesday 13 July 2016

Time: 6:30pm for 7.00 pm start

REFRESHMENTS AVAILABLE

Including the Parishes of Limpley Stoke, Winsley, Monkton Farleigh, Bradford-on-Avon, Holt, South Wraxall, Wingfield, Westwood, Staverton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding, on 01249 706612 or email kevin.fielding@wiltshire.gov.uk

or Peter Dunford (Bradford on Avon Community Engagement Manager), direct line 01225 713060 or (email) peter.dunford@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk
Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Rosemary Brown - Bradford on Avon North

Cllr Ian Thorn – Bradford on Avon South

Cllr Trevor Carbin – Holt & Staverton

Cllr Magnus Macdonald (Chairman) – Winsley & Westwood

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If you have any queries please contact Democratic Services using the contact details above.

	Items to be considered	Time
1	Arrival and refreshments	6:30pm
	<u>YOUR HEALTH AND WELLBEING</u>	
2	Why a Health and Wellbeing Group for Bradford on Avon? Michael Darlow - Older Persons and Carers Champion and Chairman, Bradford on Avon Seniors Forum	7:00pm
3	Integrating health and social care in Bradford on Avon - lessons from the demonstrator site Dee Robinson - Head of Adult Care Operations, Wiltshire Council Dr James Heffer and Amanda Brookes - Business Manager, Bradford on Avon and Melksham Health Partnership	7:10pm
4	Supporting the vulnerable in our community Laurie Brown - Chairman, The Hub@BA15 Trust and John Potter - Bradford on Avon Town Council	7:40pm
5	Towards a Dementia-Friendly Bradford on Avon Claire Thomas - Dementia Project Worker, Alzheimers Support and James Colquhoun - Dementia Action Alliance Bradford on Avon Area	8:00pm
6	Improving Accessibility around the Town Centre Sue Thomson and Eamon McClelland - Accessible Bradford on Avon	8:20pm
7	Your Care Your Support - information portal Kevin Gaskin - Healthwatch Wiltshire	8:40pm
8	Summary and Next Steps Magnus Macdonald - Chairman Area Board and Peter Dunford - Community Engagement Manager	8:50pm

9	Ends	9:00pm
10	Minutes for approval (Pages 1 - 12) <ul style="list-style-type: none"> To approve and sign as a correct record the Minutes of the Area Board meeting held on 11 May 2016. To approve and sign as a correct record the Minutes of the Local Youth Network Management Group meeting held on 6 June 2016. 	9:05pm
11	Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
12	Introduction to Emma Drage - Local Youth Facilitator	9:10pm
13	Community Youth Grant recommended by LYN Management Group: (Pages 13 - 18) <ul style="list-style-type: none"> The Last Baguette requesting £495 towards Halloween theatre workshops for local teenagers. Extension of street dance sessions at a cost of £420. 	9:15pm
14	Community Grant Applications (Pages 19 - 42) <ul style="list-style-type: none"> Made in Bradford on Avon requesting £5,000 towards The Vaults Community Arts Centre electrics, CCTV, heating system, website, social media. ST Business Support requesting £3,000 towards the inaugural Bradford on Avon Business Awards 2016. Julian House requesting £2,710 towards the first Recovery Arts Festival in the UK to be held in Trowbridge Park in September. Our Time project requesting £3,000 towards theatre and movement workshops for older people. Bradford on Avon Cricket Club requesting £4,500 towards BoA Cricket Club Square Levelling Project - Culver Close. <p>http://services.wiltshire.gov.uk/areaboardgrants/grant_detail</p>	9:20pm

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15 **Date of Next Meeting**

- Wednesday 14 September in Holt.

9:45pm

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD
Place: St Margarets Hall, Bradford on Avon, BA15 IDE
Date: 11 May 2016
Start Time: 7.00 pm
Finish Time: 9.50 pm

Please direct any enquiries on these minutes to:

Kevin Fielding, Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Rosemary Brown Cllr Trevor Carbin, Cllr Magnus Macdonald (Chairman)
and Cllr Ian Thorn

Wiltshire Council Officers

Peter Dunford – Community Engagement Manager
Kevin Fielding – Democratic Services Officer
Emma Coombs - Community Youth Officer

Town and Parish Councillors

Bradford on Avon Town Council – Gwen Allison, Alison Craddock, Pam Hyde
Limpley Stoke Parish Council – Peter Wyatt
South Wraxall Parish Council – Owen Atkin
Westwood Parish Council – David Adcock, Julie Adcock & Alan Wheals

Partners

Wiltshire Police – Sgt Louis McCoy

Total in attendance: 38

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of the Chairman</u></p> <p>Cllr Magnus Macdonald was elected Chairman of the Bradford on Avon Area Board for the forthcoming year.</p>
2	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everybody to St Margarets Hall</p> <p>The Chairman introduced the Area Board members and the Wiltshire Council officers present.</p>
3	<p><u>Election of the Vice Chairman and Appointments to Outside Bodies and Working Groups</u></p> <p>Cllr Trevor Carbin was elected Vice-Chairman of the Bradford on Avon Area Board for the forthcoming year.</p> <p>Bradford on Avon Local Youth Network – all members invited to attend.</p> <p>Community Area Transport Group (CAT-G) – all members invited to attend.</p> <p>Bradford on Avon Neighbourhood Plan Steering Group – Cllr Magnus Macdonald</p> <p>Bradford on Avon Air Quality Alliance Steering Group – Cllr Rosemary Brown</p> <p>Bradford on Avon Health and Wellbeing Group – Cllr Ian Thorn & Cllr Magnus Macdonald</p>
4	<p><u>Apologies for Absence</u></p> <p>There were none.</p>
5	<p><u>Declarations of Interest</u></p> <p>There were none.</p>

6	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the Area Board meeting held on 9 March 2016 were signed as the correct record. • The minutes of the Local Youth Network Management Group meeting held on 11 April 2016 were signed as the correct record.
7	<p><u>Chairman's Announcements</u></p> <p>The Following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> • Roadworks on Holt Road, Bradford on Avon <i>It was agreed that the Community Engagement Manager would contact the Highways Department, Wiltshire Council to flag up the Area Board's displeasure and concerns re the Holt Road closures.</i> • Road to Rio Challenge – <i>information provided on tables</i> • Iron Duke Community Engagement projects – <i>information provided on tables</i> • Your Care Your Support Wiltshire – <i>information in packs</i> • Wiltshire Carers' Strategy – <i>information in packs</i> • Dementia Awareness Week, 15-22 May – <i>information provided on tables</i> • Public Health Briefing Note - April 2016 – <i>information in packs</i>
8	<p><u>Partner Updates</u></p> <p>The Following Partner updates were noted:</p> <ul style="list-style-type: none"> • Wiltshire Police - written report <i>There were concerns re poor parking in the town centre. It was agreed that the local PCSO's would look into this issue.</i> <p><i>Good work carried out by the PCSO dealing with parking outside of Christchurch School.</i></p> <ul style="list-style-type: none"> • NHS Wiltshire - <i>written report</i>

9	<ul style="list-style-type: none"> • HealthWatch Wiltshire - <i>written report</i> <p><u>Youth Grants recommended for approval by LYN Management Group:</u></p> <p><i>The Area Board members were asked to consider the application for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group:</i></p> <p>Decision</p> <p>Characters Stage School awarded £725 for Connecting Plays</p> <p><i>Further to the Youth Service Review, the Chairman thanked Emma Coombs for her hard work over the last year or more in support of young people in Bradford on Avon.</i></p>
10	<p><u>Housing - Meeting Local Needs</u></p> <p><i>Heather Alleyne – Head of Safeguarding and Quality Assurance, Wiltshire Council gave a presentation that outlined Wiltshire Council’s housing offer for Affordable Housing in the Bradford on Avon community area.</i></p> <p><i>Points made included:</i></p> <p><i>Nation Policy Context</i></p> <ul style="list-style-type: none"> <i>Increase owner-occupation including low cost options.</i> <i>Make best use of existing social housing stock.</i> <i>Reduce burden on public sector (housing benefit bill).</i> <i>Increase supply of new homes.</i> <i>Promote independent living in the community.</i> <p><i>Wiltshire priorities</i></p> <ul style="list-style-type: none"> <i>Ensuring there are a range of housing options available to meet needs.</i> <i>Promoting home ownership housing.</i> <i>Enabling provision of homes for the most vulnerable.</i>

To help people to achieve independence and choice enabling them to live at home for longer.

To improve the quality and make best use of existing stock.

Next steps

Commissioning research at community area level.

Developing housing strategy & agreeing priorities.

Work with local communities & partners to understand local need and deliver new homes.

Consider options to increase choices for those not able to meet needs in open market.

Respond to national policy changes

It was agreed that questions which were raised would be given to the relevant officers at Wiltshire Council and the answers feedback to the Area Board.

Questions raised included:

- *Promoting home ownership – What is Wiltshire Council’s rationale?*

Answer: The Strategic Housing Market Assessment carried out in 2011 showed that 45% of all households in Wiltshire cannot afford to purchase or rent a property at full market value and therefore need some form of assistance to be able to afford a home. Of this 45% around 60% need rented accommodation but around 40% could afford home ownership if not at full market value.

The Council has historically focussed on meeting the needs of those who need rented accommodation. However, as 40% of all households in need could afford to purchase a property if not at full market value, we are aiming to ensure we provide housing options for this large group of residents across Wiltshire alongside continuing to deliver rented accommodation to meet needs. This will ensure that we are providing options for all residents in line with what they need and can afford.

- *Single occupancy housing – What is Wiltshire Council doing to promote this?*

Answer: The Council is working with partners to promote delivery of one

bedroom accommodation across Wiltshire as well as being mindful of the need to ensure communities are sustainable in the longer term. In addition options are being considered particularly for young people who may be able to share housing and older people who would like to downsize from family accommodation.

The Chairman thanked Heather Alleyne for her presentation.

11

Neighbourhood Plan update

i. Bradford on Avon Neighbourhood Plan

Colin Johns - consultant to Bradford on Avon Town Council gave a preview to the public exhibition which would be on display at the Bradford on Avon Library from 16-27 May 2016.

Points made included:

The Vision

- *Good Architecture – old and new.*
- *Housing for all – lifetime homes.*
- *An economy that works.*
- *Green spaces – to see and enjoy.*
- *Community activities and facilities.*
- *Minimise the impact of traffic.*
- *Dealing with climate change.*
- *That the draft plan was now out for consultation, with closing date 17 June 2016.*

Questions raised included:

Was a 10 year plan long enough?

a. The 10 year plan ties in with Wiltshire Council's 2016-20 plan.

Employment – new businesses moving into Bradford on Avon was important.

a. The importance of encouraging new businesses to come to Bradford on Avon.

The Chairman thanked Colin Johns for the plan that had been produced.

ii. Freshford and Limpley Stoke Neighbourhood Plan 2014-2039

Peter Wyatt - Limpley Stoke Parish Council

Points made included:

Why do a Neighbourhood Plan

- *Prevent falling between the cracks of two core strategies.*
- *Cement the two communities together*
- *Facilitate existing development projects.*
- *Benefit from improved CIL payout.*
- *Take control of our own destiny.*

Why a joint Neighbourhood Plan?

Pros

- *More resources*
- *Increase pool of volunteers*
- *Wider pool of experts to draw upon*
- *More support from the council*

Cons

- *Differing priorities*
- *Assymetric demands*
- *Cultural differences*
- *Difficulty in getting the two parish councils to buy-in*

Lessons learnt

- *Make sure you know what you want to achieve before you start.*
- *Have a strong and committed management team with a clear mandate.*
- *Don't underestimate the work required.*
- *Communication, communication, communication.*

The Chairman thanked Peter Wyatt for his presentation.

12	<p><u>Asset Review and Community Hub Scoping Report</u></p> <p><i>Peter Dunford - Community Engagement Manager - outlined plans to commission a scoping study to investigate the opportunities for the further transfer of assets to the community and the potential for the more efficient use of public buildings and land in Bradford on Avon, including opportunities to establish a community hub of public services.</i></p> <p><i>This group would need to involve public sector stakeholders and landowners such as Wiltshire Council, Town Council, NHS, Dorset and Wiltshire Fire and Rescue Service, Wiltshire Police and Network Rail.</i></p> <p>Decision</p> <p>That the Bradford on Avon Area Board agrees to:</p> <ul style="list-style-type: none"> • Establish an Assets Working Group, reporting to the Area Board and the Town Council. • Prepare a consultancy brief to procure an asset review and community hub scoping study. • To report back to the Area Board and Town Council for authority to proceed and to secure project funding <p>The Chairman thanked Peter Dunford for his presentation.</p>
13	<p><u>Establishment of a Bradford on Avon Health and Wellbeing Group</u></p> <p><i>Peter Dunford - Community Engagement Manager - outlined plans to establish a working group reporting to the Area Board, to coordinate health and social care provision in the community by partnering and pooling resources with other agencies to deliver a shared action plan.</i></p> <p><i>Much joint working is already underway for example on dementia, disability and befriending schemes. A dedicated post, jointly funded between Age UK Wiltshire, Wiltshire Council and the Town Council, would provide activities and targeted care to old and isolated people in the community and would support the operation of the Health and Wellbeing Group.</i></p> <p>Decision</p> <ul style="list-style-type: none"> • That the Bradford on Avon Area Board agrees to establish a Health and Wellbeing Group, reporting to the Area Board on activities and expenditure.

- That the Bradford on Avon Area Board agrees to contribute £ 6,000 matching funding towards the 2 year temporary post of Older Persons Co-ordinator, subject to matching contributions being forthcoming from other partners.

The Chairman thanked Peter Dunford for his presentation.

14

Applications to Community Grant Scheme 2016/17

The Wiltshire Councillors were asked to consider three application seeking 2016/17 Community Area Grant funding and one Member Initiative.

Community Area Grant funding

Decision

Holy Trinity Church awarded £1,000 towards disabled facilities as part of the regeneration project for the Church.

Reason

The application meets grant criteria 2016/17.

Note: that the Area Board would consider granting this project further funding during the forthcoming year if funds become available.

Decision

Bradford on Avon Swimming Club awarded £750 for BOA Swimming Club – Deaf Friendly Swimming.

Reason

The application meets grant criteria 2016/17.

Decision

Lamb Yard Events awarded £3,000 for Lamb Yard Events

Reason

The application meets grant criteria 2016/17.

Note: That funding is conditional on match funding from Bradford on Avon Town Council.

Member Initiative

Footbridge Feasibility Study – Cllr Magnus Macdonald requesting £2,500

The need to improve pedestrian access and safety in Bradford on Avon was a major finding from the results of the resident survey commissioned by Michelle Donelan MP and is a key issue raised in the Neighbourhood Plan for Bradford on Avon. How to make the town centre more “user-friendly” to pedestrians has been the subject of recent talks between the Town Council and the Wiltshire Council Highways department.

15	<p><i>This initial feasibility study would include an analysis of possible sites, types of viable pedestrian bridge and an indication of the costs involved.</i></p> <p>Decision</p> <ul style="list-style-type: none"> • That the Footbridge Feasibility Study application be deferred for the prior consideration of Bradford on Avon Town Council and brought back to the July Area Board meeting if the Town Council agreed the proposal. <p><u>Date of Next Meeting</u></p> <ul style="list-style-type: none"> • Wednesday 13 July at St Margaret’s Hall, Bradford on Avon.
16	<p><u>Close</u></p>

Bradford on Avon Local Youth Network Minutes

Monday 6th June 2016

Present

- Skye May, Cherry Riley- Local Youth Network Chairs
- Councillor Magnus McDonald, Wiltshire Council
- Councillor Rosemary Brown, Wiltshire Council
- Peter Dunford, Bradford-on-Avon Area Board
- Bob Crouch, Holt Youth Club
- Councillor Trevor Carbin, Wiltshire Council

Apologies

- Councillor Ian Thorne, Town Council and Wiltshire Council
- Emma Coombs, Community Youth Officer
- Karen Butler, St Laurence School
- Laura Pictor- Selwood Housing
- Jim Lynch, BoACAN
- James Vaughton, Youth For Christ
- Karen Green, Early Help

Budget

- PD spoke about the budget allocations for 2016/2017
- Youth revenue currently consists of £13,290

Grant Application- Last Baguette

- CR read out the application summary.
- SM and CR read out the young people's scoring sheet and notes and discussed with the group.
- All LYN members agreed with this scoring and decided to fund the full amount of £495.00.
- Spoke about different organisations/trusts where individuals can be funded.

Venue and Dates

- All present LYN members happy with using the Youth and Community Centre to hold LYN MG meetings.
- EC to send out dates to the group.

Summer Activities

- Spoke about the Town Council summer project and the LYN members advertising through networks.
- Discussed other activities available for young people.
- Spoke about the dance sessions taking place in the youth centre. All LYN members agreed to fund further sessions of dance until July 7th.
- Spoke about the summer youth activities available for young people. Previous meeting allocated £1000 for summer activities for young people.
- Looked at invoice and quote for the previous use of GoActive and LYN agreed to fund again for Zorb football and archery at St Laurence School.

Road to Rio

- PD spoke about the Big Pledge and the promotion of the Road to Rio.

Civil War

- PD talked about the English civil war re-enactment taking place in Bradford on Avon.
- To take place 30th and 31st July, 10AM- 5PM.
- LYN MG to promote.

Bike Festival

- Decision to ask Jon Potter to the next LYN meeting, to provide information on the bike festival and volunteering opportunities.
- Group mentioned the Walking Festival
- MM spoke the use of a bandstand for Westbury Gardens in the town centre.

AOB

- Thanks to EC for work with the LYN.

Confirmation of Next Meeting

- 8th August

Report to Bradford on Avon Area Board
Date of meeting 13th July 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
The Last Baguette – Halloween theatre workshops for Bradford on Avon teenagers	£495	Full

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 309 (hyper link)	The Last Baguette	Full	£495
<p>Project description</p> <p>To run 3 one hour theatre workshops at Bradford on Avon Youth Centre based around the themes of Halloween and Dracula. Young people will create their own Halloween characters using physicality voice and costumes and explore comedy and theatre techniques. 20 young people aged 11-18 will have the opportunity to participate in the after-school workshops on 13th 20th and 27th September. The free sessions will build young people's confidence in speaking and performing develop teamwork skills and encourage interest in literacy and reading. Participants will be offered free tickets to a theatre performance of Dracula at the Pound Corsham providing affordable cultural activity.</p>			
<p>Recommendation of the Local Youth Network Management Group</p> <p>That the application meets the grant criteria and is approved for the amount of £495, subject to the following conditions: All policies are up to date and seen by the Community Youth Officer Emma Coombs.</p>			

Application ID	Applicant	Project Proposal	Requested
ID (hyper link)		Full/Part - £	£

Project description
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £, subject to the following conditions:

Application ID	Applicant	Project Proposal	Requested
ID (hyper link)		Full/Part - £	£
Project description			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £, subject to the following conditions:			

Application ID	Applicant	Project Proposal	Requested
ID (hyper link)		Full/Part - £	£
Project description			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £, subject to the following conditions:			

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Application ID	Applicant	Project Proposal	Requested
ID (hyper link)		Full/Part- £	£
Project description			
<p>Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £, subject to the following conditions:</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author Name: Emma Coombs, Title: Community Youth Officer
 Tel: 07768980748 Email: emma.coombs@wiltshire.gov.uk

Groovy Movers

Street Dance Bradford on Avon Youth Centre.

12 Session April- July £35 per session

Total £420

PAYMENT TO BE RECEIVED BEFORE END OF THE PROGRAMME

All cheques should be made payable to Groovy Movers

Bank Transfer Details are: Account Number: 85023041

Sort Code: 090128

Rachael Arnold, 23 Churches, Bradford on Avon, BA15 1RD

Tel:07800750406 rachaelgroovymovers@yahoo.co.uk

rachaelgroovymovers.weebly.com

Report to	Bradford on Avon Area Board
Date of Meeting	13/07/2016
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Made in Bradford on Avon Project Title: The Vaults Community Arts Centre - Website and Media and General Improvements View full application	£5000.00
Applicant: ST Business Support Project Title: Bradford on Avon Business Awards View full application	£3000.00
Applicant: Julian House Project Title: Recovery in Common - A Recovery Festival View full application	£2710.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural,

social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1270	Made in Bradford on Avon	The Vaults Community Arts Centre Website and Media and General Improvements	£5000.00
<p>Project Description: The Vaults Community Arts Centre houses over 100 local artists. To increase awareness and footfall to the town we would like to improve our marketing skills by providing a comprehensive website presence along with social media and need equipment and funds to do so. Plus we would also like to improve our current electrical system CCTV and heating and general repair.</p> <p>Input from Community Engagement Manager: The applicant has been in receipt of funding in previous financial years for the set up of Made in Bradford on Avon in the Vaults. This project will enable physical improvements to the space as well as improved equipment to improve online marketing and promotion. Matchfunding will come from donations and fundraising.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1966	ST Business Support	Bradford on Avon Business Awards	£3000.00
<p>Project Description: The Bradford on Avon Business Awards will showcase the diverse businesses and industries in the town and surrounding parishes. The awards nominations process public voting and Gala Dinner will create many opportunities to celebrate their positive impact on the local economy and where appropriate national and international successes. The Awards will also be a way to acknowledge the importance of local businesses to the resilience and vibrancy of the area.</p> <p>Input from Community Engagement Manager: The business awards will help to show the quality and build the profile of local companies, as well as strengthening the networking role of BoA Business. The gala dinner itself would not be eligible expenditure but the capital contribution could be for the costs of trophies, banners and a video photography record. If the Council was to support these awards, it would be legitimate for us to request to sponsor a category which supports our corporate objectives. For instance “Disabled Friendly Business of the Year”?</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1976	Julian House	Recovery in Common - A Recovery Festival	£2710.00
<p>Project Description: Recovery in Common will be the first Recovery Arts Festival in the U.K. and will take place in Trowbridge this September with participants coming from across the southwest region. Julian House partners with Selwood Housing Avon and Wiltshire Mental Health Partnership and creative producers Arts and Society to create an arts festival that is alcohol and drug free for all ages and free at the point of entry. Recovery in mental health starts with communities rather than services and is something we all have in common whether recovery is from a physical or mental illness addiction bereavement or life changes.</p> <p>Input from Community Engagement Manager: The support to recovery in mental health would be part of the commitment of our new Health and Wellbeing Group. A capital contribution towards the £ 50,000 costs of staging this pilot event and would supplement contributions from local partners including Womad Foundation, Trowbridge Area Board, Wiltshire Community Foundation and Selwood Housing. The project has the buy-in of Wiltshire Council and meets corporate objectives relating to reduction of addiction and substance misuse. The organisers will target those active in the arts and crafts, a key industry in Bradford on Avon, and will offer a unique opportunity for a professional artist to run a project that creates the decorative materials for the festival with local volunteers.</p>			

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Peter Dunford

Community Engagement Manager

01225 713060

Peter.Dunford@wiltshire.gov.uk

Applicant	Amount requested
Applicant: Bradford on Avon Cricket Club Project Title: BoA Cricket Club Square Levelling Project - Culver Close View full application	£4500.00

Application ID	Applicant	Project Proposal	Requested
1933	Bradford on Avon Cricket Club	BoA Cricket Club Square Levelling Project - Culver Close	£4500.00
<p>Project Description: The Club wish to level the 8 wicket cricket square as decades of repair have left the square uneven with notable saddles at each end by the stumps. This results in difficult conditions to run on to bowl and a low unnatural bounce to bat against. Up until recently the Club have been unable to undertake this work off season due to ground sharing with a Football club. The Club also wishes to extend the cricket square with 2 wickets to provide sufficient strips for the youth cricket now played. The Club would undertake this work in early September.</p> <p>Input from Community Engagement Manager: The cricket club is popular and successful and these planned works would bring recreational benefit to the town. Ownership of the playing field and pavilion at Culver Close is in the process of being transferred from Wiltshire Council to the Town Council and this should complete before September. As such, the Town Council will be setting up new management and maintenance arrangements in the near future and should be the body to give permission and funding towards the works.</p> <p>Proposal That the Area Board determines the application.</p>			

Grant Applications for Bradford on Avon on 13/07/2016

ID	Grant Type	Project Title	Applicant	Amount Required
1270	Community Area Grant	The Vaults Community Arts Centre Website and Media and General Improvements	Made in Bradford on Avon	£5000.00
1966	Community Area Grant	Bradford on Avon Business Awards	ST Business Support	£3000.00
1976	Community Area Grant	Recovery in Common - A Recovery Festival	Julian House	£2710.00

ID	Grant Type	Project Title	Applicant	Amount Required
1270	Community Area Grant	The Vaults Community Arts Centre Website and Media and General Improvements	Made in Bradford on Avon	£5000.00

Submitted: 01/04/2015 01:02:03

ID: 1270

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

The Vaults Community Arts Centre website and media and general improvements

6. Project summary:

The Vaults Community Arts Centre houses over 100 locals artists. To increase awareness and

footfall to the town we would like improve on our marketing skills by providing a comprehensive website presence along with social media and need equipment and funds to do so. Plus we would also like to improve our current electrical system CCTV and heating and general repair.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA151FG

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Festivals, pageants, fetes and fayres

Food, farming and local markets

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Recycling and green initiatives

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

11/2014

Total Income:

£102780.71

Total Expenditure:

£106956.23

Surplus/Deficit for the year:

£4175.52

Free reserves currently held:

(money not committed to other projects/operating costs)

£5029.89

Why can't you fund this project from your reserves:

We are a non-profit organisation which does not have the finances to move onto the next step

of the project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£10900.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
2 x desk top computer monitor software installation graphic software antivirus printer	3500.00 100.00	donations and fundraising	yes	5029.89 0.00
A3 laminator	100.00	donations and fundraising		0.00
office furniture	700.00	donations and fundraising		0.00
shop signage boards banners	600.00	donations and fundraising		0.00
flooring repairs	400.00	donations and fundraising		0.00
display equipment	500.00	donations and fundraising		0.00
CCTV cameras	1500.00	donations and fundraising		0.00
improvements for electrics	2500.00	donations and fundraising		0.00
heating	1000.00	donations and fundraising		0.00
Total	£10900			£5029.89

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit

your local community?

Over 100 local artists and creators will immediately benefit from this project. With a new website and media capabilities we will be able to save manpower by performing tasks online reach a wider audience and improve footfall to the town. New office equipment will allow us to train staff in a suitable area -enough to house four additional volunteers. With improvements to signage customers will be able to easily locate our premises.

14. How will you monitor this?

Website hits from visitors to the site event bookings membership payments calendar of events sign up. General visuals of improved and increased footfall. Decrease in theft through CCTV equipment.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

With an increase in footfall to our projects sales will rise. We will increase membership fees and commission fees to our members. Increase opening hour's exhibitions in the evenings.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1966	Community Area Grant	Bradford on Avon Business Awards	ST Business Support	£3000.00
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Submitted: 05/06/2016 23:29:37

ID: 1966

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Bradford on Avon Business Awards

6. Project summary:

The Bradford on Avon Business Awards will showcase the diverse businesses and industries in the town and surrounding parishes. The awards nominations process public voting and Gala Dinner will create many opportunities to celebrate their positive impact on the local economy and where appropriate national and international successes. The Awards will also be a way to acknowledge the importance of local businesses to the resilience and vibrancy of the area.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 1DE

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Food, farming and local markets

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Recycling and green initiatives

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:****Total Income:**

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:**(money not committed to other projects/operating costs)**

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£16200.00		
Total required from Area Board		£3000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Gala Dinner	8000.00	ticket sales		8000.00
Marketing	1200.00	BoA Business	yes	1000.00
admin	3000.00	BoA Town Council	yes	2000.00
		Awards categories		900.00
		Registration to Volunteer time	yes	300.00
		In Kind		
Trophies and engraving	1700.00			
Banners and design	700.00			
Video photography	600.00			
Gala Dinner	1000.00	Ticket sales, sponsors		1000.00
Total	£16200			£13200

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The businesses and people of the Bradford on Avon area will benefit from the BoA Business Awards through increased awareness of the diversity and range of what's available in Bradford on Avon from public facing to hidden and locally focused to international. Due to the many stages leading to announcing the winners at the Gala Awards Dinner there will be many opportunities for creating a real buzz for what is going on locally - this will not only benefit the businesses but also the town and villages. By strengthening businesses in the area the Awards will ensure resilience and continuation of the employment opportunities as well as inspiration for innovation and entrepreneurship which is so evident in many of the local enterprises. Local businesses are also vital to students as examples of what's possibly beyond studies for work experience and potential employment. The excitement the Awards will generate at many stages will also reinforce BoA's reputation as a great place to locate and do business. Increasingly people locals and visitors alike seek out friendly and knowledgeable service such as that provided by independents of which BoA has many. The independents also feed into areas industrial heritage. Businesses that are embedded in the local community have been shown to be better for the local economy by returning the money spent to other local businesses thereby keeping the local pound circulating and being reinvested for longer. The event will underpin the uniqueness and diversity of businesses in the Bradford on Avon area to the benefit of all.

14. How will you monitor this?

Difficult to quantify but the idea is to encourage all consumers in the town and all businesses to interact with the nomination and voting processes as a way to create a buzz about the town's first award ceremony. Business owner/managers will be asked to feedback about any notable change to trade on last year. Records for the number of businesses in the area will improve year on year as the Awards become an annual occurrence. The awards night will allow local businesses to network and hopefully in turn forge greater relationships. Raising awareness of what services are on offer locally and encouraging business sales to be kept within the town rather than sourced from other providers further afield. Benefits from this will become more apparent over time.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It is anticipated that the project will be entirely self-funding in future years as year ones success will encourage confidence in the marketing opportunities available to private sponsors as well as the businesses.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1976	Community Area Grant	Recovery in Common - a Recovery festival	Julian House	£2710.00
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Submitted: 10/06/2016 15:38:33

ID: 1976

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Recovery in Common - a Recovery festival

6. Project summary:

Recovery in Common will be the first Recovery Arts Festival in the U.K. and will take place in Trowbridge this September with participants coming from across the southwest region. Julian House partners with Selwood Housing Avon and Wiltshire Mental Health Partnership and creative producers Arts and Society to create an arts festival that is alcohol and drug free for all ages and free at the point of entry. Recovery in mental health starts with communities rather than services and is something we all have in common whether recovery is from a physical or mental illness addiction bereavement or life changes.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division**8. What is the Post Code of where the project is taking place?**

BA14 8AH

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

03/2015

Total Income:

£2986878.00

Total Expenditure:

£3256734.00

Surplus/Deficit for the year:

£262976.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£610000.00

Why can't you fund this project from your reserves:

Julian House have committed 2k from Restricted Funds that were awarded by New Highway who were a drugs and alcohol service prior to decommissioning. The 2k will be used for match funding to release additional funds for the project from the Arts Council. Julian House are in a position to contribute staff time to the project in kind which will include funding application submissions and working in partnership to ensure the success of the event. We are waiving all overhead costs. We are a small community group and do not have annual accounts as it is our first year.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£45934.80		
Total required from Area Board		£2710.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
performance artists	6700.00	Arts Council England		15000.00
pre festival workshops	3000.00	Julian House/ Selwood Housing income T	yes	2500.00
festival activities	5100.00	Shirts, stall rentals		2740.00
production infrastructure	5850.00	Wiltshire Community Foundation		4850.00
Production	4184.80	Trowbridge Area Board	yes	4934.80
Marketing	3800.00	RSA	yes	700.00
Travel expenses	1700.00	WOMAD Foundation		2600.00
Personnel	13100.00	Sponsorship packages/ crowdfunding		4000.00
Overheads contingency see separate document for in kind contribution	2500.00 4250.00	Greggs In kind contribution	yes	1650.00 4250.00
Total	£50184.8			£43224.8

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This is a pilot project created to generate commitment towards a sustainable annual event and represents collaboration between the Recovery community in Wiltshire at all tiers of delivery commissioners providers and users of services for those in recovery mental health addiction trauma and professional creative producers. The concept of an ongoing festival based on an inclusive idea of recovery arose from the user-led network in Wiltshire WASP who then initiated a steering group in 2015. This steering group includes a wide range of local and regional partners in the field Turning Point Action on Addiction and many others. This group has been meeting for 18 months. The overall benefit for all goes well beyond a single days activity in order to strengthen long-term partnership working as a result of planning and delivering a highly positive and aspirational project together. High levels of alcohol and drug abuse indicate social challenges beyond health which influence the well-being of a whole place including economic development housing and employment. The Joint Strategic Needs Assessment identifies substance misuse as a key issue that is in part managed by strengthening communities. The core partners of Julian House Selwood Housing AWP and the representatives of a broad coalition of partners mean that the planning and delivery of the festival reaches across the recovery community of Wiltshire in particular West Wiltshire. Leaders in all these areas in Wiltshire have been a core part of planning to date. This festival will act as a catalyst for developing new partnerships with communities and services regarding recovery. There are three distinct groups of people that will benefit from Recovery in Common in the following ways. Those in recovery mental health and addiction the idea for the festival came from services users themselves who valued the opportunity for celebration and a festival experience that felt safe and free from alcohol or drugs. The festival would offer the opportunity to share stories and make connections with others thereby reducing isolation and strengthening resilience. A key hoped for outcome of the festival will be a reduction in social stigma. The general public festival-goers there will be a broad range of information stalls at the festival offering specific and local support i.e. Action on Addiction Turning Point WASP. This will help to raise awareness of the support that is available for those at risk and for their family and friends and strengthen links and awareness between services. All services related to recovery a key strength of this initiative is the breadth of partners which is strongly in tune with the Health and Wellbeing Strategy encouraging collaborative working between health and social care agencies. It is also timely with the introduction of Health and Wellbeing Boards. For residents in the area the festival will bring increased sense of local pride and attachment, less isolation, greater tolerance connectivity and understanding of recovery, increased interest and engagement in the arts, increased sense of well-being as a result of participating in an inspiring festival. Julian House and AWP will access user groups ensuring that the festival engages with those in recovery across Wiltshire in planning acting as volunteers and participating in and enjoying the festival. Our combined agencies will ensure festival-goers throughout the southwest region have the transport necessary to attend the event. As the festival is free at entry it will be an accessible and rare opportunity to engage young people in particular with inspiring performers as well as participating in a drug and alcohol free festival. The festival will bring a diverse mix of artists and performers of the highest quality from across the U.K. and also include local artists and importantly artists in recovery. Beyond activities at the festival there are three key activities 1 a pre-festival workshop programme will lead to a showcase and exhibition at the festival. This will involve

working with user groups or peer support groups active within WASP or Julian House 2 a mentoring programme will offer opportunities to learn from high-level professionals in the field and develop skill sets necessary for future events³ a volunteer programme will bring together volunteers from a wide range of interests and backgrounds. We will target the distribution of the Making Commission towards those active in the arts and crafts a key industry in Bradford on Avon. This will offer a unique opportunity for a professional artist to run a project that creates the decorative materials for the festival with local volunteers. We will also source volunteers within the networks of our own organisations and offer opportunities to blend and extend peoples interests. Lastly it must be stressed that this festival is the first of its kind in the U.K. and raises the profile of the area and its services for developing a positive and innovative initiative. The funds requested from Bradford on Avon Area Board represents - the materials costs for the commission in creating decorative materials for the festival and distributed through Made in Bradford and the Trowbridge Arts Centres networks - the design and print of programmes and flyers- first aid provision as recommended by Trowbridge Civic Centre management and the necessary technical equipment such as lighting generator and PA.

14. How will you monitor this?

The festival steering group oversees the development of the programme however key partners will manage the budgets they are responsible for and the Creative Producers will oversee the delivery of a professional festival. Highly experienced leads in specific areas such as production and artist's management are already in place. Roles have also been determined for transport needs trader's management and liaison with all necessary services such as police and fire. Creative producers have been liaising with the Civic Centre management for several months already. Regular monthly meetings across this team will commence in June. This pilot festival will assess commitment towards an annual event. We will assess breadth and diversity of participant's quality of provision and increase in connectivity with service providers. A variety of evaluative approaches will be used to capture quantitative and qualitative data. Baseline data will be collected to inform an understanding of the difference made. A voluntary evaluation team will collect quantitative qualitative data at the festival following an induction day.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Learning from this pilot will enable us to work towards an annually sustainable event. The wide range of stakeholders active within the steering group has reach into many different funding sources and local sponsorship. We are seeking funding from national bodies such as Arts Council England and other sources including private sponsorship. We aim to develop a broad network of funders who believe in the value of a Recovery festival and will support the vision of an ongoing annual event. A national profile has already been developed and the publicity campaign will garner national press. We have already been approached by international press.

16. Is there anything else you think we should know about the project?

To date the core partner organisations have financially supported the development of this festival through commissioning the producers and offering extensive time in project development. Every element of the festival has been carefully scrutinized to ensure maximum value and artist's fees reflect their own commitment to the project with considerably reduced performance fees. September is international Recovery Month. Last September the steering group successfully mounted a Recovery Walk that began and ended in Trowbridge Park

publicity campaign in print and radio coverage available. Following this success the creative producers Jocelyn Cunningham and Annie Menter of Arts Society were commissioned to develop a high quality arts festival for September 2016. Both have national profiles with an impressive track record of leadership with festivals and maintaining complex partnerships. We have an notable collection of letters of support from a broad range of stakeholders which we would be happy to forward onwards. In addition to world class performances people of all ages and abilities will engage in workshops - music drama and dance wood carving bicycle repair films take part in discussions and be part of a friendly creative safe and stimulating environment. The creative and operational teams responsible for putting on this festival have significant experience in all aspects of devising and delivering successful multi arts events. We have confirmed a range of renowned artists who will offer musical genres such as beat box and hip hop African music and dance blues and folk. It will be an eclectic and inspiring mix of high energy but also provide opportunities for quiet activity and gentle reflection. An Imaginarium marquee will provide children's workshops and lead to a procession led by the children and musicians working with them through the immediate vicinity. There will be a discussion event bringing speakers from across the country to debate ideas on recovery. Following the festival in October we will host a Creative Gathering to understand the impact of the event and explore ideas for going forward. We are very aware that Bradford on Avon has a rich history of local festivals. We hope to draw upon expertise in marketing the festival for local audiences. In applying to Arts Council England it is fundamental to be able to demonstrate a wide range of local financial support. Partners are committed to realising the festival in September and plans will reflect the budget. If we are not successful in achieving our full funding target we still intend to create an event on 17th September reducing the size but not the quality of its content. We will simply have one stage - the Lansdown in the Civic Centre cutting out the various production and artists expenses involved in running the bandstand stage. The park will still provide a vibrant outdoor space for traders, children's activities and an outdoor workshop programme. The event will continue to be participatory and a multi arts experience. Julian House and Selwood Housing have contributed 2500 between the two organisations. The Trowbridge Civic Centre has offered the rental space at a reduced rate. We have been successful in our recent bid to Trowbridge Area Board. Their funding of 4935 will enable the purchase of small tents and gazebos the rental of the marquee for children's workshops materials for workshop activity and the materials for the creation of T-shirts designed by local school children. We have also been awarded 700 by the RSA who will sponsor the discussion event at the festival. The timeframe for results of funding bids are as follows: Arts Council England June 20th Wiltshire and Swindon Community Foundation mid-July WOMAD Foundation July 1st Crowdfunding July 31st Greggs July 31st Sponsorship campaign Ongoing until mid-August.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.



JUNE 2016

www.ourtimeproject.com

ourtimewiltsuk@gmail.com

Proposal

To produce and deliver a series of **HIGH QUALITY** Theatre and movement workshops with the elderly Communities of the Bradford on Avon Community Area working with active elders, very frail elders and those with dementia.

Background:

OUR TIME PROJECT Company based in Wiltshire and delivers high quality theatre and movement workshops to elderly communities; specialising and working with very frail elders, those who have had strokes, those with dementia those who are physically disabled as well as active elders.

The work has been developed over 14 years under the Directorship of Sue Lee B.A HONS/Diploma Ecole Lecoq. , who has created pioneering theatre and movement work with the elderly. It is the ethos of the company to have an innovative and life enhancing approach to the work.

www.ourtimeproject.com

THE OUR TIME PROJECT FILM of a recent project can be viewed at
<https://www.youtube.com/watch?v=JN7XR2OqCBw>

Based in Wiltshire OUR TIME PROJECT focuses on the delivery of high quality workshops for elderly communities of U.K

Each residency workshop is a unique experience in itself and is tailor-made to the needs and requirements of each group (whether very frail elders/active elders/ those with dementia or physically disabled). These workshops draw from the distinctive experience of the Company and the experience of the Director Sue Lee who has created pioneering theatre and movement work with the elderly over the past 12 years, and has a wide experience as an Artist, Director and Producer. It is a pre-requisite of the company's ethos to have an innovative creative and life enhancing approach to interactive workshops with the elderly.

Drawing from training at the Lecoq International school 1992-1994 and over 30 years' experience as a practitioner and Director of theatre, Sue Lee B.A Hons /Diploma Ecole Lecoq (Director) co-ordinates the OUR TIME PROJECT and encourages a direct and stimulating environment where wonderful experiences and great discoveries happen with much laughter, under the care and collaboration with care workers within each workshop setting. The workshops aim to inspire and bring out the undiscovered in each participant, drawing on the creativity that stems from each individual's life experience and celebrate this in a joyous way. Movement is at the core and each workshop begins with simple movements which will have a great physical benefit, then leading to simple improvisation creating a unique, vibrant and life enhancing



JUNE 2016

experience that bonds the collective and rejoices the individual's uniqueness...The workshops are delicate, drawing out the creative potential in each person in a sensitive way as well as encouraging a group-shared experience. The workshops aim to stimulate physical activity as well as 'spiritually' bind the group encouraging well-being and improved quality of health.

Gallery of recent project SENSES.





JUNE 2016

Total Project cost £6000

Total required from Area Board £3000

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
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Stationery Phone print	200	BH TRUST in cash	/confirmed	1500
Delivery	3000	Nominal fees to groups cash payments	/confirmed	300
Producing	1000			
Photography And editing	1000	In kind photography editing support	/confirmed	600
Prep space/studio	700	In kind prep space support	/confirmed	600
Travel	100			
total	6000		total	3000

The residencies have proven to be extremely successful in other areas of Wiltshire. Feedback from care workers/managers and participants alike clearly show the benefits of health and well - being of the participants.

Forum stroke club Wilton participant:

"This helped us to join in without embarrassment about our disabilities. It was such good fun."

Another Forum Stroke Club Wilton participant:

(Answering the feedback form question: What have you learnt?)

"That I can live a normal social life."

Karen Johnson, Activities Manager, Order of St John's Care Trust, Wiltshire

"There was a lot of physical movements involved which is always beneficial"

(Answering: How does this Programme develop the quality of life of individuals?)



JUNE 2016

“Socialization, physical well being, stimulating the imagination. A new challenge”

Caroline Smith, activity co-coordinator, Buckland Court, Amesbury:

‘It was fun and entertaining and suitable for the group.

It has extended my knowledge of how role play can help people show expression and share experiences in different ways.”

Dee Mansfield Forum Stroke Club leader:

‘This visit caused such merriment. I was amazed at the involvement of my members even the chair bound members ‘had a go’..”

Frances Hammond –Biney, Manager (previously a nurse,
talking of a group with dementia), Staverton House, Staverton Wilts.

‘There was a positive energy in the room. Residents were interacting well and there was some evidence of increase in their usual attention span. Aids memory lane trips, we felt it was really useful”

Avon Park resident, Winsley, Wilts

Certain groups have voiced a need and interest in the work and include:

Hilcrest House Winsley,

Alexander Heights Limpley stoke

The Old Vicarage Staverton

Wiltshire Heights Bradford on Avon

The Old Vicarage Staverton

Firlawn nursing home Holt

